

DELPHI MUNICIPAL AIRPORT
BOARD OF AVIATION COMMISSIONERS
FEBRUARY 11, 2021
MINUTES

The electronic meeting using Zoom software of the Board of Aviation Commissioners was called to order by President Rick Wasson at 7:08 PM, February 11, 2021.

Members participating were Rick Wasson, Larry Gruber, and Ronda Cassens.

Members Brent Flory and Adam Clawson did not participate.

Guests on line were Ken Ross, Ed Nagle and Mayor Anita Werling.

The first order of business was the election of officer for 2021.

A motion was made by Larry Gruber to nominate Ronda Cassens for Vice-President and seconded by Rick Wasson. Having no other nominations the nominations were closed.

The motion was voted on

Rick Wasson	AYE
Larry Gruber	AYE
Ronda Cassens	AYE

With no dissenting vote the motion to approve Ronda Cassens as Vice-President has PASSED.

A motion was made by Ronda Cassens to nominate Rick Wasson for President and seconded by Larry Gruber. Having no other nominations the nominations were closed.

The motion was voted on

Rick Wasson	AYE
Larry Gruber	AYE
Ronda Cassens	AYE

With no dissenting votes the motion to approve Rick Wasson as President was PASSED.

Approval of the minutes of the December Meeting.

A motion was made by Ronda Cassens to approve the minutes of the December meeting and seconded by Larry Gruber.

The motion was voted on

Rick Wasson	AYE
Larry Gruber	AYE
Ronda Cassens	AYE

With no dissenting votes the motion to approve the minutes of the December meeting was PASSED.

The financial report was not available at this time.

Ken Ross presented the engineers report.

The request for reimbursement for the T-Hangar construction for the third year have been made and it is anticipated that the funds will be distributed later this year.

The Risk Assessment document is ready to be submitted to the FAA, a draft of the document has been attached for review and requires a vote of the board to be submitted.

Larry Gruber made a motion to authorize President Rick Wasson to sign the Risk Assessment Document to be submitted to the FAA. Seconded by Ronda Cassens.

The motion was voted on

Rick Wasson AYE

Larry Gruber AYE

Ronda Cassens AYE

With no dissenting votes the motion to authorize Rick Wasson to sign the Risk Assessment Document was PASSED.

It was reported the the development of the Instrument Approach is continuing to move forward with the FAA planning to fly the approach in later 2021.

The tank design for the fuel farm is just about complete and is ready to be submitted for bids. It is necessary to have the tank information so that the foundations can be designed. It will take 6 to 8 months to get the tank built.

Ken Ross presented the Capital Improvement Program documents. It was suggested that the board vote to ratify the CIP as submitted to INDOT.

Larry Gruber made a motion to ratify the Capital Improvement Program seconded by Rick Wasson.

The motion was voted on

Rick Wasson AYE

Larry Gruber AYE

Ronda Cassens AYE

With no dissenting votes the motion to ratify the CIP was PASSED.

NGC is working on updating the master plan for the airport, it appears the current plan was developed in 1984 and has been pen and ink updated over the years but needs a full update.

MANAGERS REPORT

A request to approve the payment for Liability Insurance was presented for approval.

Ronda Cassens made a motion to approve the payment of the invoice for the Liability Insurance, seconded by Larry Gruber.

The motion was voted on

Rick Wasson AYE

Larry Gruber AYE

Ronda Cassens AYE\

With no dissenting votes the motion to approve payment for Liability Insurance was PASSED.

The improvements we had on the terminal building, namely, the new door and added insulation has prevented any problems with the pipes freezing.

Some of the cabling on one of the hangar doors need to be fixed and I was able to do that and didn't have to have someone come out and fix it.

The recent 7 inch snow, which was wet and heavy really caused some problems with snow removal. We have piled snow where we could so that it did not interfere with airport operations however the amount of snow really presented problems.

OLD BUSINESS

The status of the abandoned airplane was requested. Mayor Werling indicated that she would check with the city legal department as to what is being done.

NEW BUSINESS

None

OTHER BUSINESS

None

There being not further business the meeting was adjourned at 7:53PM

NEXT MEETING
MARCH 11. 2021